



Brochure

Event hall

A recently refurbished 300-seater live events auditorium / conference venue, equipped with large screen high definition projection and surround sound system

Projection system:

Large 5m wide motorised projection screen, plus option of 7m wide rear wall projection

High Brightness Barco 12,000 lumens full HD (1920 x 1080) DLP venue projector

Wireless and wired Laptop / PC presentation facilities from stage and technician booth

High definition Denon Blu-ray DVD playback

Sound system:

Full conference tannoy PA sound system

4 Sennheiser radio handheld and lapel microphones and 2 wired lectern gooseneck microphones

Full 5.1 surround sound system

Yamaha 24-channel sound mixing desk

Hard of hearing induction loop system:

Sennheiser infra-red wireless induction loop system

Stage lighting:

Front of house traditional stage lighting dimmable controlled from technician booth

Portable wireless LED floor up lighting

Audio visual control:

In addition to technician control the audio visual system can be controlled via a wireless I-Pad

Additional facilities can be hired in as required

Conference packages

Day Delegate Rate

£50.00 per person

Based on a minimum number of 10 people

This rate includes:

full day hire of your chosen meeting room
three servings of tea, coffee and biscuits
buffet lunch served with fresh juice and water
AV package (flipchart, projector and screen)
complimentary Wi-Fi
access to business services

To book or find out more please contact us

Room hire

Lower ground floor

	Day Rate 9am – 5pm	Evening Rate 6pm – 11pm
Windsor room 1	£275.00	£230.00
Windsor room 2	£275.00	£230.00
Windsor suite	£550.00	£300.00
Gilwell room	£385.00	£250.00
Brownsea room	£385.00	£250.00
Gilwell and Brownsea suite	£650.00	£350.00
Paddington room	£130.00	£130.00
The Study	£220.00	£220.00
Hawkhirst room 1	£620.00	£325.00
Hawkhirst room 2	£350.00	£230.00
Hawkhirst room 3	£350.00	£230.00
Hawkhirst suite (1-3)	£750.00	£620.00
Hawkhirst suite (1-2)	£720.00	£495.00
Hawkhirst suite (2-3)	£650.00	£350.00
Youlbury room	£350.00	£230.00
Downe room	£350.00	£230.00
Youlbury Downe suite	£550.00	£310.00

Ground floor

Event hall	£1,500.00	£1,500.00
Foyer	£300.00	£230.00

Second floor

Charles Williams room	£385.00	£250.00
Falcon room	£385.00	£250.00
Eagle room	£385.00	£250.00
Kestrel room	£385.00	£250.00
Kingfisher room	£385.00	£250.00
Eagle and Kestrel suite	£650.00	£350.00
Charles Williams and Falcon suite	£650.00	£350.00
Kenya room	£325.00	£165.00
Exam room	£85.00	£85.00
Rooftop terrace	£550.00	£550.00

Room capacities

Lower ground rooms

	Dimensions	Boardroom	Cabaret	Classroom	Theatre	U-Shape	Exam
Windsor room 1	4.65m x 7.70m	18	20	20	30	15	12
Windsor room 2	3.58m x 7.70m	18	N/A	12	25	N/A	12
Windsor suite	8.27m x 7.70m	20	30	30	40	20	25
Gilwell room	5.8m x 5.6m	12	15	10	20	8	12
Brownsea room	5.3m x 5.6m	12	15	10	20	8	12
Gilwell and Brownsea suite	5.5m x 10.36m	20	30	25	45	20	30
Paddington room	3.17m x 3.80m	8	N/A	N/A	N/A	N/A	N/A
The Study	2.04m x 3.51m	8	N/A	N/A	N/A	N/A	N/A
Mafeking	9.2m x 2.7m	8	N/A	N/A	N/A	N/A	N/A
Hawkhurst room 1	7.27m x 9.73m	20	30	30	40	20	25
Hawkhurst room 2	5.02m x 6.33m	12	15	12	25	10	15
Hawkhurst room 3	5.23m x 6.48m	12	15	12	25	10	15
Hawkhurst suite	17.97m x 5.02m	Please enquire	60	Please enquire	100	N/A	60
Youlbury room	4.55m x 5.28m	10	N/A	10	20	10	10
Downe room	5.28m x 5.28m	10	N/A	10	20	10	10
Youlbury Downe suite	10.54m x 5.28m	20	30	20	40	20	20

Ground floor rooms

Event hall	17.1m x 14.1m	N/A	140	75	300	80	120
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Second floor rooms

Charles Williams room	8.3m x 4.6m	18	15	15	25	12	15
Falcon room	6.5m x 5.6m	18	15	15	25	12	15
Eagle room	7.5m x 5.1m	18	15	15	25	12	15
Kestrel room	7.5m x 5.1m	18	15	15	25	12	15
Kingfisher room	5.55m x 4.55m	14	10	10	20	8	15
Eagle and Kestrel suite	15m x 10.2m	30	40	30	60	24	45
Charles Williams and Falcon suite	8.3m x 5m	22	40	30	60	N/A	45
Kenya room	2.1m x 4.5m	8	N/A	N/A	N/A	N/A	N/A